

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 20, 2022

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, April 20, 2022. The meeting was called to order by Mrs. Melda at 8:32 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Absent: None
Motion Carried

HEARING FROM THE PUBLIC:

None.

BOARD MEMBER REPORTS: 22-19

Deborah Melda handed out OSBA awards for 15 years of board service to James Barnhart and Judy Maldonado.

TREASURER'S REPORT

Ms. Dotson updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 22-20

1. It is recommended that the Board approve:
 - a. Minutes of the regular meeting of the Board held on March 16, 2022.
 - b. Financial Report and Condition of Funds for March, 2022 as reviewed and read.
 - c. To increase resources and appropriations for SST Transition Fund (499-9222) to \$19,724.41.

Roger Sero moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

SUPERINTENDENT'S REPORT

- Building updates
- HR updates

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 22-21
 - a. To approve the proposal from Effective Leadership Academy to provide professional programming focused on team dynamics/teambuilding and SWIM analysis related to the ESCs vision, mission and beliefs on June 6, 2022 at a cost of \$1,000. (Gen fund)
 - b. To approve the contract with Center for Responsive Schools, Inc. and the ESC of Lorain County beginning August 11, 2022 and the end date TBD at a total cost of \$42,000 from Lake Ridge Academy EANS funds.
 - c. To approve the Agreement for Consultation and Support Services with the Positive Education Program (PEP) for 10 additional days for the 2021-22 school year at a cost of \$8,250.
 - d. To approve the contract for the Elyria City Schools Student Wellness and Success Coordinator with Lorain County Public Health effective August 1, 2022 through June 30, 2023.

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- e. To approve the Solution Tree Purchase Agreement - Amendment 1 for a full day session with Anthony Muhammed on the topic of Equity and School Culture on August 22, 2022 at a cost of \$700. (21-22 \$2.50)
- f. To approve the contract with Xcite Learning for Project-Based Learning from March 7 - August 31, 2022 at a cost of \$7,875. (Martha Holden Jennings Grant)
- g. To approve the service agreement with Midview Local Schools to provide 5 days with a Literacy Consultant plus 2 days of planning for professional learning and coaching during the 2022-23 school year at a cost of \$4,550. (Literacy Gen Fund)
- h. To approve the service agreement with Norwayne Local Schools to provide 1 day with a Literacy Consultant for professional learning regarding content area/disciplinary literacy with science and social studies teachers on August 16, 2022 at a cost of \$850. (Literacy Gen Fund)
- i. To approve the service agreement with Vermilion City Schools to provide 5 days with a Literacy Consultant to provide professional learning and coaching to support the district work with Ohio's Plan to Raise Literacy during the 2022-23 school year at a cost of \$3,250. (Literacy Gen Fund)
- j. To approve the service agreement with North Ridgeville City Schools to provide an Interpreter for the Hearing Impaired for the Extended School Year, effective July 11-August 11, 2022 at an estimated hourly rate of \$24.
- k. To revise 22-15 (j) service agreement with Avon Local Schools, use 21-22 \$2.50 fund.

James Barnhart moved, seconded by Deborah Melda that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

2. REDUCTION IN FORCE (CERTIFIED): 22-22

WHEREAS ORC Section 3319.17 and Board Policy 3131 provides that a Governing Board of Educational Service Center may make a reduction in force of its teaching staff for "financial reasons",

NOW THEREFORE, the Governing Board voting in the affirmative hereby adopts the following:

1. That pursuant to ORC 3319.17 it is necessary to reorganize the teaching staff.
2. That the Superintendent is directed to make a recall list for the teacher being reduced-in-force, if the teacher has continuing contract status with the Educational Service Center.
3. That the Treasurer is hereby directed to notify the teacher to be reduced of the Governing Board's action and to also provide said suspended teacher with the appropriate COBRA notice.

Effective July 31, 2022, **Catherine Kiewel** is reduced in force.

Roger Sero moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

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3. PERSONNEL: 22-23

- a. To authorize the Treasurer to send salary notices to all appropriate classified personnel for the 2022-23 school year.
- b. To reemploy board classified staff in the position indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2022-23 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

One-Year Contract- August 1, 2022 through July 31, 2023

Kathryn Boehlein Ed. Aide (Avon) Col 2/Step 4 7.5 hrs/day-4 days/wk-9 mo

Year 2 of Two-Year Contract - August 1, 2022 through July 31, 2023

Kendis Bender	PT Parent Mentor	NA hourly, not to exceed 24 hrs/wk
Paula Drummer	PT Parent Mentor	NA hourly, not to exceed 24 hrs/wk
Hayley Garza	Ed. Aide (ELC)	Col 2/Step 3 4.5 hrs/day-9 mo
Traci Krone	Ed. Aide (ELC) Col 2/Step 3	5.75 hrs-3 days/wk/day-9 mo

Two-Year Contract - August 1, 2022 through July 31, 2024

Amanda Brown	Ed. Aide (ELC)	Col 2/Step 2	6.75 hrs/day-9 mo
Amanda Croftcheck	Ed. Aide (ELC)	Col 2/Step 1	4.5 hrs/day-9 mo
Alexandria Cyrus	Ed. Aide (ELC)	Col 2/Step 3	7.5 hrs/day-9 mo
Ana Gotsis	Ed. Aide (Clear)	Col 2/Step 9	5 hrs/day-9 mo
Mariah Kinkoph	Ed. Aide (ELC)	Col 2/Step 1	4.5 hrs/day-9 mo
Bethanie Lacey	Ed. Aide (ELC)	Col 2/Step 18	7.5 hrs/day-9 mo
Tammy Lewis	Ed. Aide (Avon) Col 2/Step 4	7.5 hrs/day-4 days/wk-9 mo	
Mary Matejka	Ed. Aide (Avon) Col 2/Step 6	7.5 hrs/day-4 days/wk-9 mo	
Linda Moore	Ed. Aide (ELC) Col 2/Step 3	7.5 hrs/day-9 mo	
Angela Navarro	Ed. Aide (Clear)	Col 2/Step 0	5 hrs/day-9 mo
Monica Newsome	Ed. Aide (ELC)	Col 2/Step 3	6.75 hrs/day-9 mo
Stephanie Predovich	Ed. Aide (Avon) Col 2/Step 3	7.5 hrs/day-9 mo	
Sarah Qualkinbush	Ed. Aide (ELC)	Col 2/Step 2	4.25 hrs/day-9 mo
Kimberly Rising	Ed. Aide (ELC)	Col 2/Step 2	4.25 hrs/day-9 mo
Savannah Smith	Ed. Aide (ELC)	Col 2/Step 3	7.5 hrs/day-9 mo
Katy Tansey	Ed. Aide (ELC)	Col 2/Step 3	7 hrs/day-9 mo
Amanda Tuttle	Ed. Aide (ELC)	Col 2/Step 3	7.5 hrs/day-9 mo
Heather Weidner	Ed. Aide (Avon) Col 2/Step 5	7.5 hrs/day/wk-9 mo	

Two-Year Contract - July 1, 2022 - June 30, 2024

Hannah Chernock Computer Technician Col 8/Step 6 12 month

One-Year Contract - July 1, 2022 through June 30, 2023

Irene Dickerson P.T. Treasurer's Office N/A Hourly
not to exceed 24 hrs/week

Lisha Nasipak Insurance Supervisor Col 9/Step 10 30 hrs/week

- c. To employ **Kelly Dever Britton**, Director of Teaching and Learning, on a 12-month admin contract at Col X/Step 10 of the Certified salary schedule, effective August 1, 2022 - July 31, 2024.
- d. To employ **Meredith Ondak**, Social Emotional Wellness Coordinator, on a 9-month teacher contract at Col VI/Step 20 of the 2022-23 Certified salary schedule, effective August 17, 2022 - July 31, 2024.
- e. To employ **Cathy Papp**, Social Emotional Wellness Coordinator, on a 9-month teacher contract at Col VIII/Step 20 of the 2022-23 Certified salary schedule, effective August 17, 2022 - July 31, 2024.
- f. To employ **Ana Gotsis**, Special Education Language Specialist Educational Aide assigned to Clearview Local Schools, at Col 2/Step 9 (5 hours per day) of the 2021-22 Classified salary schedule, effective March 28 - May 27, 2022. (38 days).
- g. To employ **Angela Navarro**, Special Education Language Specialist Educational Aide assigned to Clearview Local Schools, at Col

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2/Step 0 (5hrs per day) of the 2021-22 Classified salary schedule, effective March 28 - May 27, 2022. (38 days).

- h. To employ **Stephanie Dean**, ESY Tutor assigned to Open Door Christian School, effective May 2 - July 29, 2022 at an hourly rate of \$30, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Open Door Christian School EANS funds.
- i. To employ **Denise Hough**, ESY Tutor assigned to Open Door Christian School, effective May 2 - July 29, 2022 at an hourly rate of \$30, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Open Door Christian School EANS funds.
- j. To employ **Connie Moses**, ESY Tutor assigned to Open Door Christian School, effective May 2 - July 29, 2022 at an hourly rate of \$30, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Open Door Christian School EANS funds.
- k. To employ **Tory Gerent**, ESY Tutor assigned to Open Door Christian School, effective May 2 - July 29, 2022 at an hourly rate of \$30, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Open Door Christian School EANS funds.
- l. To employ **Alexandra Skodny**, ESY Tutor assigned to Open Door Christian School, effective May 2 - July 29, 2022 at an hourly rate of \$30, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Open Door Christian School EANS funds.
- m. To employ **Rebecca Dorsey**, ESY Tutor assigned to Open Door Christian School, effective May 2 - July 29, 2022 at an hourly rate of \$30, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Open Door Christian School EANS funds.
- n. To employ **Tiffany Markovich**, ESY Tutor assigned to Open Door Christian School, effective May 2 - July 29, 2022 at an hourly rate of \$30, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Open Door Christian School EANS funds.
- o. To employ **Erin Spangler**, Counselor assigned to Lake Ridge Academy, effective April 18 - May 27, 2022 at an hourly rate of \$35, not to exceed 29 hours per week, to be paid by submission of timesheets. All costs to be paid by Lake Ridge Academy EANS funds.
- p. To approve a supplemental contract for **Patricia Schum**, Interpreter assigned to North Ridgeville City Schools, for ESY services effective July 11- August 11, 2022 at an hourly rate of \$20, to be paid by submission of timesheets. All costs to be paid by North Ridgeville City Schools.
- q. To approve the following professional membership for the 2021-22 school year:
 - Kate Dillon Reading Science Academy
- r. To revise resolution 21-44 (qq) travel allowance for **Brooke Lewis**, an additional \$1,200 for the 2021-22 school year.
- s. To revise resolution 21-44 (qq) travel allowance for **Craig Koehler**, an additional \$300 for the 2021-22 school year.
- t. To revise resolution 22-16 (d) FMLA start date for **Julie Bockmore** to March 17, 2022.

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- u. To revise resolution 22-11 (h) **Danielle Holztrager**, out-of-state travel, increase total to \$2,823.
- v. To non-renew the contract of **John Rositano**, Tutor assigned to Amherst Exempted Village Schools, for the 2022-23 school year pursuant to Board Policy 3142.
- w. To approve out-of-state travel for **Josh Preece** SST2, to attend 11th Annual Building Expertise Conference in Orlando, Florida from June 22-24, 2022 at an estimated cost of \$2,779 to be paid through Fund 516.
- x. To approve out-of-state travel for **Kelly Breunig**, Transition Coordinator, to attend the DCDT Conference hosted by CEC in Myrtle Beach, North Carolina from May 14-17, 2022 at an estimated cost of \$3,000 to be reimbursed by SST2 (except food).
- y. To approve FMLA for **Julie Wilmer**, Intervention Specialist at the Avon Early Learning Center, effective May 10-25, 2022. All accrued sick and personal leave will be used before an unpaid leave.
- z. To accept the resignation of **Carol McIntyre**, Educational Aide assigned to Elyria City Schools, effective June 20, 2022. (Exhibit "A")
- aa. To accept the resignation of **Katelyn Benzel**, Educational Aide at the Early Learning Center, effective June 2, 2022. (Exhibit "B")
- bb. The Board shall issue a one-time stipend of Two Hundred and Fifty Dollars (\$250), payable in one (1) installment, on or before Dec 5, 2022, to all full and part time ESC staff members in recognition for their service during the Covid19 pandemic and their continued service. This stipend does not include those who are working in substitute positions or positions fully funded by EANS funds. To be eligible for the stipend, the individual must be employed on the date of payment.
- cc. To approve the following insurance rates for the Educational Service Center of Lorain County, effective July 1, 2022 - June 30, 2023:

**ESC Lorain County
Health Insurance Rates
Effective July 1, 2022**

Premium Plan	Rate	85%		84%		80%		20%	
		Bd. Share	Employee	Bd. Share	Employee	Bd. Share	Employee	Bd. Share	Employee
Medical & Prescription (S)	\$ 828.57	\$ 704.28	\$ 124.28	\$ 696.00	\$ 132.57	\$ 662.85	\$ 165.71		
Medical & Prescription (F)	\$ 2,071.42	\$ 1,760.71	\$ 310.71	\$ 1,739.99	\$ 331.43	\$ 1,657.14	\$ 414.28		
Dental (S)	\$ 35.91	\$ 30.52	\$ 5.39	\$ 30.17	\$ 5.75	\$ 28.73	\$ 7.18		
Dental (F)	\$ 95.17	\$ 80.89	\$ 14.28	\$ 79.94	\$ 15.23	\$ 76.14	\$ 19.03		
Vision (S)	\$ 4.67	\$ 3.97	\$ 0.70	\$ 3.92	\$ 0.75	\$ 3.74	\$ 0.93		
Vision (F)	\$ 12.38	\$ 10.52	\$ 1.86	\$ 10.40	\$ 1.98	\$ 9.90	\$ 2.48		
Total (S)	\$ 869.15	\$ 738.77	\$ 130.37	\$ 730.08	\$ 139.06	\$ 695.32	\$ 173.83		
Total (F)	\$ 2,178.97	\$ 1,852.12	\$ 326.85	\$ 1,830.34	\$ 348.64	\$ 1,743.18	\$ 435.79		
Annual (S)	\$ 10,429.76	\$ 8,865.30	\$ 1,564.46	\$ 8,761.00	\$ 1,668.76	\$ 8,343.81	\$ 2,085.95		
Annual (F)	\$ 26,147.65	\$ 22,225.50	\$ 3,922.15	\$ 21,964.02	\$ 4,183.62	\$ 20,918.12	\$ 5,229.53		

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Minimum Value Plan	Rate	85%		84%		80%		20%	
		Bd. Share	Employee	Bd. Share	Employee	Bd. Share	Employee	Bd. Share	Employee
Medical & Prescription (S)	\$ 604.71	\$ 514.00	\$ 90.71	\$ 507.96	\$ 96.75	\$ 483.77	\$ 120.94		
Medical & Prescription (F)	\$ 1,511.78	\$ 1,285.01	\$ 226.77	\$ 1,269.90	\$ 241.88	\$ 1,209.42	\$ 302.36		
Dental (S)	\$ 35.91	\$ 30.52	\$ 5.39	\$ 30.16	\$ 5.75	\$ 28.73	\$ 7.18		
Dental (F)	\$ 95.17	\$ 80.89	\$ 14.28	\$ 79.94	\$ 15.23	\$ 76.14	\$ 19.03		
Vision (S)	\$ 4.67	\$ 3.97	\$ 0.70	\$ 3.92	\$ 0.75	\$ 3.74	\$ 0.93		
Vision (F)	\$ 12.38	\$ 10.52	\$ 1.86	\$ 10.40	\$ 1.98	\$ 9.90	\$ 2.48		
Total (S)	\$ 645.29	\$ 548.50	\$ 96.79	\$ 542.04	\$ 103.25	\$ 516.23	\$ 129.06		
Total (F)	\$ 1,619.33	\$ 1,376.43	\$ 242.90	\$ 1,360.24	\$ 259.09	\$ 1,295.46	\$ 323.87		
Annual (S)	\$ 7,743.48	\$ 6,581.96	\$ 1,161.52	\$ 6,504.52	\$ 1,238.96	\$ 6,194.78	\$ 1,548.70		
Annual (F)	\$ 19,431.96	\$ 16,517.17	\$ 2,914.79	\$ 16,322.85	\$ 3,109.11	\$ 15,545.57	\$ 3,886.39		

James Barnhart moved, seconded by Deborah Melda that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

4. LERC BOAD OF DIRECTORS: 22-24

- a. To approve the minutes for the meeting of January 10, 2022.
- b. To approve the fiscal reports for the Consortium Insurance Program (January and February 2022).
- c. To accept the results of the FY21 audit completed by Julian & Grube and accepted by the Ohio Auditor of State.
- d. To approve the proposal from Julian & Grube for compilation services for July 1, 2021 - June 30, 2024, at a cost of \$1,900 per year.
- e. To amend the meeting start time motion to reflect a start time of 9:00 a.m. for the Executive Board Meetings starting in April and the Full Board Meeting to remain at 8:00 a.m.
- f. To approve the following rate increases effective July 1, 2022:
Medical/Rx = +9.5% with laser on 1 member, contingent upon MMO firming up their stop loss proposal in early April, as presented at 03/14/2022
Trustee Meeting.
Dental = 0%
Self-funded vision = 0%
EyeMed = Fully insured so not a development by Findley/USI but the rate action was 0%

James Barnhart moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

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BUSINESS ADVISORY COUNCIL (BAC) :

None.

NEW BUSINESS:

None.

ADJOURNMENT: 22-25

James Barnhart moved, seconded by Ken Kalina that the meeting be adjourned at 9:18 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes
Motion Carried

President

Treasurer